

Graduate Program Regulations for the Department of Fine Arts, Tunghai University

The graduate program of the Department of Fine Arts (hereinafter referred to as "the Program") has a study duration of two to four years.

Major Fields of Study:

- a. The Program offers three major fields: Creation (studio art), Curating and Management, and Art History and Theory.
- b. The determination of the major field is based on the expertise of the supervising professor.

Course Requirements and Graduation Qualifications:

- a. A total of 42 credits is required for graduation. Degree awarded: Master of Fine Arts (M.F.A).
- b. Applications for credit exemptions must be processed before course registration in the semester of enrollment, limited to one time only.
- c. All students are required to complete mandatory courses offered by the Program (Graduation Project: 4 credits).
- d. From the second academic year after enrollment, students must select a supervising professor (advisor), confirm their major field of study, submit a "Supervising Professor Application Form," and receive approval from the department meeting before proceeding. Students may apply for a change of major once before the Master's thesis proposal review; after passing the review, changes of major are not permitted.

Requirements for each major:

1. Creation major: Choose one from Research Methodology, Thesis Writing, Special Project - Spatial Installation.
 2. Art Planning and Management (referred to as "Art Management"): Internship in Curating, Curatorial Studies, Special Research in Art Criticism, Methods in Art History.
 3. Art History and Theory (referred to as "History and Theory"): Special Research in Art Criticism, Methods in Art History, Comparative Studies in Eastern and Western Art, Special Topics in Taiwanese Art.
- e. Creation major students must select at least 8 credits of related theory courses (6 credits from Art History, Contemporary Theory, and Art Criticism group, 2 credits from Art Planning group) and at least 16 credits of related creation courses, including 4 credits from courses taught by their supervising professor.
 - f. Art Management and History and Theory major students must complete at least 24 credits of theory courses and 4 credits of creation courses, along with a creative research report or historical/theoretical critique. This includes 4 credits from courses taught by their supervising professor.
 - g. Students must draft a course plan based on the above regulations, get it signed by their supervising professor, and submit it to the department office as a graduation requirement.
 - h. Before applying for the Master's thesis proposal review, graduate students must have completed and passed at least two of the following undergraduate courses: Chinese Art History, Western Art History, Modern and Contemporary Chinese Art History, Modern and Contemporary Western Art History, Modern

and Contemporary Eastern Art History, and Modern and Contemporary Western Art History. Those who have completed similar courses before enrollment should apply for credit exemption at the beginning of the semester, limited to one time only.

i. Creation major students must hold a professional solo exhibition before applying for the Master's thesis proposal review in the academic year; Art Management students organize an exhibition in a team of 2-3 people, held at the 43rd Creative Practice Center in October or November of their second year.

i. From the 2018 academic year (inclusive) onwards, students must pass the university's designated academic ethics education course before applying for the degree examination.

j. Graduation credits:

Creation: 4 (mandatory), 16 (elective in creation), 8 (elective in theory), 14 (others), total 42 credits, including 4 credits from courses taught by the supervising professor.

Art Management: 4 (mandatory), 4 (creation), 24 (theory), 10 (others), total 42 credits.

History and Theory: 4 (mandatory), 4 (creation), 24 (theory), 10 (others), total 42 credits.

Study Process:

I Supervising Professor and Course Plan:

1. Students may select a supervising professor from the second academic year after enrollment and provide a thesis direction, course plan, and transcript as documentation for the supervising professor's approval. After obtaining a signature of agreement, the "Supervising Professor Application Form" (including the course plan) must be submitted two weeks before the end of the semester for department meeting approval.
2. The selection of supervising professors is primarily from full-time faculty within the department. Cross-department or cross-university supervision requires co-supervision with a full-time faculty member of the department and approval by the department head, but qualifications must comply with the Ministry of Education's regulations.
3. After selecting a supervising professor, the student may apply for the Master's thesis proposal review in the following semester.
4. Changing supervising professors requires written consent from both the original and new supervising professors and approval from the department meeting.
5. Academic ethics education courses can be completed by:
 - (i) Completing all core courses on the online platform of the Taiwan Academic Ethics Education Resource Center and obtaining a course completion certificate.
 - (ii) Passing a "Social Responsibility and Academic Ethics" course offered by the university's General Education Center or any department.
 - (iii) Participating in academic ethics seminars for at least 6 hours and submitting proof of attendance.The procedures for reviewing graduate thesis alignment with the field of study and actions when a thesis does not align include limiting the number of students a professor can supervise.

II Thesis Writing Guidelines:

1. Master's thesis must comply with the department's format, which may include a thesis, curatorial and technical reports, and written reports/technical reports for creative performances.
2. Word count for the thesis:
 - (i) Creation major: Principle of 10,000 words for the thesis. For creative performance, the written report and technical report should also follow the principle of 10,000 words, detailing the creative process, theoretical foundations, and methods.
 - (ii) Curating and Management major: 40,000 words for the thesis; 15,000 words for curatorial and technical reports, which must cover curatorial discourse, related planning documents, theoretical foundations, and methods.
 - (iii) Art History and Theory major: 30,000 words for the thesis.
3. Thesis format verification: All non-graduating graduate students must attend a briefing before applying for the thesis proposal review and have their thesis format confirmed by a dedicated assistant (complete a Thesis Format Verification Form). If the format is a written report/technical report for creative performance (noted on the Thesis Format Verification Form and submitted to the department meeting at the beginning of the semester for the degree examination application), it must first be confirmed with the supervising professor. Without confirmation, the original thesis format will be reviewed.

III Master's Thesis Proposal format Review:

- a. The "thesis proposal " must conform to the required format and be approved by the supervising professor before submission for review.
- b. Applications are submitted in mid-October and mid-April each year.
- c. Reviews are held in November and May each year.
- d. After passing the thesis proposal review, the student may apply for the degree examination in the following semester.
- e. The thesis proposal review must pass the department's field-specific review.
- f. Procedures are subject to the Master's Thesis Proposal Review Implementation Rules.

IV Applying for the Master's Degree Examination:

- a. Eligibility: Students who have passed the thesis proposal review, completed the required credits, and passed the academic ethics education course.
- b. Application process: Applications can be submitted at the beginning of each semester, with deadlines at the end of December and May each year (at least one month before the scheduled oral examination date). Submission of the supervising professor's consent letter, originality report of the thesis (not exceeding 20%), and a complete draft of the thesis are required to schedule the oral examination.
✘ Use Tunghai University's Turnitin system for the thesis originality report.
- c. Degree examination timing: To be completed before the end of each semester (mid-January and end of June each year).
- d. Degree examination committee: At least three members, including the supervising professor, with

one-third being external faculty. The supervising professor may nominate one member and suggest several others, with the final committee approved by the department head; however, qualifications must comply with the Ministry of Education's regulations.

- e. Those who pass the degree examination must revise their thesis, obtain the supervising professor's signature of approval, and submit a revised consent form. The graduation project grade is then submitted to the registrar.
- f. The graduation project is graded out of 100 points, with 70 points as the passing score. The breakdown includes 10% for the "Thesis Proposal/Exhibition or Creative Discourse Outline," 40% for the "Master's Thesis Proposal Review," and 50% for the "Degree Examination," effective from the second semester of the 2005 academic year.
- g. Graduation clearance: Upload the thesis to the Master's and Doctoral Thesis System by the end of January or July each year, submit four copies of the thesis after approval, and complete the graduation clearance process.
- h. Requests to delay or restrict the public release of a thesis must be submitted by the supervising professor within the first two weeks of the semester of the degree examination, providing relevant documentation for department meeting approval.

V Graduation Exhibition Guidelines:

- a. Creation major "Graduation Solo Exhibition":
 - (i) The "Graduation Solo Exhibition" and "Degree Examination" should ideally be held simultaneously. If it's not possible to hold them at the same time due to special circumstances, written consent from the supervising professor is required, and the department office must be notified.
 - (ii) The graduation solo exhibition may be held off-campus, but the venue quality and location must be approved by the supervising professor.
 - (iii) Applications for on-campus "Graduation Solo Exhibitions" should be made one semester in advance. If two or more students apply for the same venue at the same time, a draw will be held to determine the allocation.
- b. Curating and Management majors with a "Curatorial/Event Planning" graduation requirement:
 - (i) Encouraged to collaborate with external institutions, holding exhibitions under the co-sponsorship of the department, as "intern curators." The venue quality and location must be approved by the supervising professor. For on-campus exhibition spaces, applications must follow relevant procedures.
 - (ii) Exhibition expenses must be self-funded.
 - (iii) The "Curatorial" and "Degree Examination" should ideally be held simultaneously. If it's not possible to hold them at the same time due to special circumstances, written consent from the supervising professor is required, and the department office must be notified.
- c. Art History and Theory majors:

After completing the Master's thesis proposal review and before applying for the Master's degree examination, a public thesis presentation must be held.

Thesis presentation guidelines:

- (i) The presentation must invite the supervising professor and at least two discussants.
- (ii) Provide the department office with presentation details (presenter, discussants, date, time,

location, etc.) one month before the presentation.

(iii) Publish the presentation poster and agenda three weeks before the presentation (submitted to the department office for publication).

(iv) Presentation expenses must be self-funded.

The above regulations are implemented after approval by the Department of Fine Arts meeting and apply to the same for amendments. Unaddressed issues will be handled in accordance with the university's academic regulations and graduate degree examination rules.

Note: These regulations apply to Master's program students who have not yet graduated.